



**Virginia Nursery & Landscape Association**  
5101 Monument Avenue | Suite 203  
Richmond, VA 23230 | [vch@vnla.org](mailto:vch@vnla.org)  
804 709 0288 fax | 804 256 2700 phone

### **Instructions**

- List lectures and classes.
- Submit proof of attendance for pre-approved activities.
- For activities not approved in advance, submit the details of the educational activity to the VNLA Certification Committee for review for approval.
- **Proof of attendance must accompany this form**
- Complete page two (below) and submit at the end of **each year. One form for each year.**
- Total all CEU credits for each activity.
- **Do not submit CEUs without this form.**

### **Certification CEU Requirements**

- Thirty CEUs are required over a three-year period. **Do not submit in excess of 30 CEUs. Only 30 CEUs are recorded for each three-year period**
- If CEU requirements for three years is not met, the VCH exam must be retaken for re-certification.
- **You must re-certify every 3 years.**
- **You must be working for a VNLA member, or be a VNLA member yourself, to maintain your VCH status, which is a membership benefit. You must maintain VNLA membership EACH year.**

**Additional information on the Virginia Certified Horticulturist program is online at:**  
[www.vnla.org/Certification](http://www.vnla.org/Certification)



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**CEUs for year: 20 \_\_\_\_ (Use separate sheet for each reporting year)**

<b>Name and VCH certification #</b>	
<b>Company</b>	
<b>Street address with city, state and zip</b>	
<b>Work phone</b>	
<b>Cell phone</b>	
<b>Email address (required)</b>	

**To maintain your VCH credential, you need ten CEUs per year, or a total of 30 for the three-year re-certification period)**

<b>Activity</b>	<b>CEUs</b>
Write an article for VNLA newsletter or a local association (one CEU)	
Submit answered quiz from VNLA newsletter (one CEU)	
Take and pass VNLA's VCH exam (10 CEUs)	
Take a related college course and attach transcript. (10 CEUs per semester) College name:	
Association meeting with educational program (one CEU). List association/describe program:	
Committee member of a state or local nursery association (two CEUs) Name of association and committee:	
Officer or committee chair for state or local association (five CEUs) Name of association and position:	
Instructor for qualifying educational activities (two CEUs per hour of instruction) List:	
Field trip: nursery or landscape-related (two CEUs) List:	
AmericanHort (one CEU per hour of educational program)	
Mid-Atlantic Horticulture Short Course (MAHSC) (one CEU per hour of educational program) Please list or attach MAHSC registration form/proof of participation:	



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Lectures, regional short courses, in-service-training, <b>VNLA Webinars</b> (one CEU per hour of educational program)	
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
HRAREC Field Day (two CEUs)	
VNLA Field Day. CEUs for VNLA Field Day varies from year to year, please refer to registration form.	
VNLA summer tour. CEUs for VNLA summer tour varies from year to year, please refer to registration form.	
Mid-Atlantic Nursery Trade Show (MANTS) (two CEUs)	
North Carolina Nursery & Landscape Association (NCNLA) trade show (two CEUs)	
Other trade shows (two CEUs) List:	
<b>Total all CEUs submitted on this form</b>	